

In order to remedy the situation when appropriate, we request that all complaints or suggestions be submitted to your Homeowners Association. Please place form in the Homeowners Box located on the wall in the Clubhouse by the doors on the pool side.

**Contempo Marin Homeowners Association  
Request/Complaint Form**

Park Facilities     Park Management     Park Resident     Maintenance Request

If against a particular person:

Name \_\_\_\_\_

Space Number or Address \_\_\_\_\_

Detail incident, complaint or problem. Please specify date, time, place:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Continue on reverse or an additional sheet if necessary.)

What action do you think is appropriate?

\_\_\_\_\_  
\_\_\_\_\_

Check this box if you do not wish your name to be used in relation to this complaint.

In extreme cases, legal proceedings may be initiated. If your cooperation is necessary in this case, your identity will not be disclosed without your permission.

\_\_\_\_\_  
Your signature

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Date

\_\_\_\_\_  
Please print name

\_\_\_\_\_  
House number

OFFICE USE ONLY – DISPOSITION

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_